

EMPLOYMENT OPPORTUNITY



POSITION: Building Official

DEPARTMENT: Community Development

WAGE RANGE: 2017 rate \$66,786 to \$81,258 plus benefits

CONTACT: Eve Lomaistro, 763-531-5111

APPLICATION DEADLINE: December 11, 2017 at noon

Essential Functions:

- ❖ Administers all provisions of the Minnesota State Building codes and city ordinances
- ❖ Conducts or coordinates inspections of existing buildings, buildings under construction, or vacant sites
- ❖ Conducts or coordinates the review of all plans of proposed construction for commercial, industrial, residential projects prior to the issuance of permits
- ❖ Approves building, plumbing, mechanical, sign, and miscellaneous permits for the city
- ❖ Serves as zoning administrator

Minimum requirements:

- ❖ State of Minnesota Building Official certification
- ❖ High school diploma or GED equivalent
- ❖ Considerable experience working as a building inspector or building official or equivalent combination of education and experience
- ❖ Valid Minnesota Driver's License
- ❖ Ability to maintain licensure through continuing education

Additional information:

- ❖ Additional details can be found in the job description located at www.ci.new-hope.mn.us/jobs
- ❖ The preferred candidate will complete a background check as well as an assessment with a local consulting firm as part of the conditional job offer stage.

To apply:

- Print the four documents found on www.ci.new-hope.mn.us/jobs
- Submit your completed applications to Eve Lomaistro prior to December 11, 2017 at noon,
 - in person to City of New Hope, 4401 Xylon Avenue North, New Hope, MN 55428
 - by US mail to address above
 - email from your computer to elomaistro@ci.new-hope.mn.us

This position closes at noon on Monday, December 11, 2017